

# New to Reception Information

## Caversham Primary School





The Caversham Primary School  
Community

Children have the right to...  
be safe and secure

be Healthy and unique

Aim and achieve

be Equipped for tomorrow

be Responsible

Our school values are...  
Compassion

Enthusiasm

Co-operation

Determination

Respect



Learning for Life

# Reception Curriculum

\*Our topics are based on the EYFS curriculum and the children's interests.



\*All topics covered are designed to encourage the children to explore, investigate and take part in active learning.



\*For example, past topics have included Emergency Services, Fairy Tales, Minibeasts, Dinosaurs and Space.



# Preparing for the 'big' day - Routines

- \*School starts for Reception children between 8.40-8.50am via the playground gates.
- \*Parents will drop children off at the classroom doors where they will be greeted by reception staff.
- \*All outside doors and gates are closed once the children are in school. If you are late for any reason, please take your child to the school office where they will be signed in and brought to class by a member of our office team.
- \*On rainy mornings, we will open the doors as soon as we can to avoid starting the day with soggy children!



# Preparing for the 'big' day - Routines

\*If you find your child is a little reluctant or 'grumpy' about coming in, please don't worry! Say goodbye and hand them over- we will take good care of them!

\*We shall ensure that the classes are clearly signposted from playground (in a child friendly format using Duck and Dove pictures) and support the children in getting to the right place!

\*At 3.10pm, the children can be collected from their classroom door. In the first few weeks, as our staff get to know you, all parents will be required to give their chosen passwords after which passwords will only be needed if someone unfamiliar will be collecting.



# The School Day

Arrive: 8.40-8.50am

\*Session 1: 9.00am-10.15am

Play time: 10.15-10.30am

\*Session 2: 10.30am-12.00pm

Lunch time: 12.00pm-1.00pm

\*Session 3: 1.00pm- 3.10pm



Collection from the Classroom 3.10pm

The children will take part in a variety of adult-led and child-initiated activities and play throughout the day.

Each week we teach PE, Topic, Literacy and Numeracy. We also visit the library bus and the children read regularly with a Teacher or Teaching Assistant.

Snack and story time is between 2.30pm-3pm. A healthy fruit or vegetable snack will be offered to the children during this time. This is provided by the school.

If you would like your child to receive milk (this is offered, free of charge, by the Government until they are 5), please ensure you complete and return the relevant form from the pack sent out.

# What I need in school every day

- Book bag (no key rings please, as your child's tray is very small and key rings stop them from closing!)
- A healthy snack for morning break in foil/ reusable bag or **small** snack pot (no nuts or chocolate).
- Home/school book
- Water bottle (small and easy for your child to open and refill independently).
- School reading book and reading record
- PE kits will be worn to school on allocated days
- Rain coat , waterproof trousers (to be kept at school in a named bag) AND a weather appropriate coat (i.e. thick if the weather is cold) which your child will wear to and from school .
- Wellies (to be kept at school all year)
- **Please ensure you clearly name everything that you send to school with your child.**  
For your information, there are currently lost property bins on the playground behind the fish pond and scooter stores.



# Lunch Time

- All children will eat in the dining room regardless of whether they are eating a hot school lunch or a packed lunch
- Every child is entitled to Universal Free School Meals during Reception and KS1. You will receive details about 'Parent Pay' and how to order a school lunch in the first few days in September.
- The children are supervised whilst eating and on the playground by our Lunchtime staff. Reception go for lunch a little earlier so they have a quiet start and are supervised by familiar staff as well as the lunch time staff initially.
- We will always encourage children to eat their lunch but ultimately they must be able to feed themselves using a knife and fork. We will let parents know if we have any concerns over the amount a child has eaten!



\* We are a NUT-FREE school. Please do not send peanut butter, nuts, Nutella or any food item containing nuts in lunchboxes (or as morning snack) due to severe allergies.

# Safety and Security



Dropping off and collecting arrangements:

- Please contact the school office if someone else will be collecting your child. If there will be a different person collecting on a regular basis, please let us know the routine and we will keep a note of it. Please note that anyone collecting your child will need the password.
- If your child is attending 'After School Club' regularly (or if it is a one-off one day), please let us know in the home/school book or via the school office.
- Parents may not accompany their child into school.
- Medical Information - if your child has an allergy or a medical condition, please ensure you have informed the school office. If your child needs prescription medication at school (i.e. antibiotics or needs an inhaler), you must fill in a form at the school office and give them the medicine in order for us to be able to administer it.
- All inhalers and epipens are stored in safe boxes in the classroom and taken outside for playtimes and PE lessons etc.

# Things to do before September:

Over the holidays please make sure your child is able to:

- Go to the toilet independently
- Use a knife and fork and be able to cut food independently
- Wash and dry their hands
- Put their coat on
- Do up their own zip
- Get themselves changed
- Ask for help if they need it



# Communication

There are a number of different ways in which the teachers will communicate with you:

## Home/School Books

This is a really easy way to leave general messages but also to let us know if your child is feeling tired, grumpy, worried etc! It is useful to know these things so we can best support your child settling in to the school day. If you write a note in the Home/School book, you must hand it to a member of staff to ensure it is seen. If your child is at Breakfast Club, please let a member of the club staff know that there is a message for the class teacher.

## Newsletters

There is a whole school weekly newsletter to keep you up to date with what is happening in school and what the children have been up to in class. It is also used to inform you of any important information, events and changes. Please check your emails each week so you don't miss this important information.

We are available to talk if you are dropping off or collecting your child.

You can also call or email the school office ([admin@cavershamprimary.reading.sch.uk](mailto:admin@cavershamprimary.reading.sch.uk)), particularly if you need to let us know something during the school day.

Please assume that no news is good news! Parents Evenings will take place twice a year during which we will update you on your child's progress.