

CPSA Annual General Meeting

23rd Jan 2019

NOTES

Present

Simone Hookey	Hester Kan
Ruth Perry	Rowan Ilsley
Richard Wilson	Zeta Theodoropoulos
Amy Ward	Jo Morris
Ruth Rosewell	Lucie Lawrence

Apologies

Pamela Durrant

Sarah Chambers

Tasha Kingham

Annual General Meeting

The minutes from the last AGM 2nd February were reviewed and ratified.

Receiving of the annual report (sent around school also)

Hester Kan read the co-chairs report on the fundraising events during the 2017/18 academic year, raising funds totalling around £27,500.

Report chairs

Thank you all your ongoing support to the CPSA, we really appreciate it and it has paid off in terms of fundraising.

The overall fundraising total for 2018 is an impressive amount and this fundraising success could not have been achieved without the involvement from the parents at school and we would like to thank them all for their time and efforts, for coming and helping out at events.

There are a number of specific people we would like to thank. First of all a big thank you to Kate Scott, for all her efforts as chair last year. Furthermore, we would like to thank our treasurer Richard Wilson for his great contribution to this AGM, by doing our accounts and drawing up the report for the Charity Commission. Also thank you to Lucie Lawrence with helping with our accounts, and we will be using some of her recent figures further on in the presentation on the events of this year and its fundraising.

Our fundraising success is also thanks to the ongoing sponsorship and matched funding. We would like to thank Bridges for their ongoing financial support to the school and we also would like to thank Jenni Sutton and Chris Lill (Microsoft) and Leona Booker (Vodafone) for their matched funding contributions.

Furthermore, thank you, as always, to the teachers and other school staff who give up their free time to attend, and help out at, CPSA events.

As trustees we are all aware of the difficult financial period that the school finds itself in. We will liaise with both Ruth Perry and Nicky, the Bursar to discuss ways in which the CPSA can help fund various projects for the school in the forthcoming year.

More about this later in the meeting. First we look back upon our fundraising in the past year.

Fundraising breakdown Sept 2017 – Aug 2018

The most profitable events were the Christmas Fun Day , Summer BBQ and the Fun Run. Among the other activities, the quiz night and the disco's were also very successful. Full details are in the attached PowerPoint file.

Richard also reported on the expenditure during the 2017/2018 academic year (see PowerPoint file for full details) and details of the balance carried forward and the current balances.

Simone then presented on the events held over the Christmas Term 2018, including:-

- Back to School Disco
- Reception Social Evening
- Quiz Night
- Christmas Fun Day
- Pantomime
- Plus regular ongoing activities (uniform sales, Bag2School, cake and lolly sales, football ticket commission, Easy Fundraising, etc.)

Expenditure from last year

Hester talked through expenditure for the last year (see PowerPoint for full details)

Simone outlined the events planned for the Spring and Summer terms 2019:

- Quiz night possibility
- Summer BBQ
- Fun Run
- Mothering Sunday Secrets Room
- Valentines Bake Sale
- Plus regular ongoing activities (uniform sales, Bag2School, cake and lolly sales, football ticket commission, Easy Fundraising, etc.)

Head Teachers report and fundraising spend requests:

The money raised 2017/18 has already paid for another instalment of the minibus lease, some “themed days” for each of the years and paid for the junior boys toilet refurbishment. Other funds allocated to continue the use of the minibus – Nicky to investigate 1 year or 5-year lease with costs. £12.5k towards refurb of infant toilets (half the actual cost) . £7,000 to complete the IT suite. Future funds available to replace junior iPads on an adhoc basis when funds and needs available.

It was discussed that perhaps we might think about starting to raise funds to refurbish and re-design the year 6 area. SH to contact Lucie Lawrence to push forward with some designs and costs.

Hester thanked the teachers and other school staff who give up their free time to attend, and help out at, CPSA events.

1. CPSA Committee

Ruth Rosewell and Amy Ward to become trustees

Hester outlines that we are in the process of building a committee and we don't aim to make this a formal matter but include people who are already doing things and organising events for the CPSA. Everyone is welcome. We also invite new trustees, people who like to engage in strategic decision-making on the charity and help shape the general events calendar. We are pleased that Amy Ward and Ruth Roswell have stepped forward.

2. CPSA moving forward

Re-engagement with parents discussed including:

Parent feedback through CPSA class reps (Class rep meeting to be held in Feb to discuss)

Meet the chairs – first Thursday of every month a coffee morning with teacher assistance.

3. Any Other Business

Match funding appeal to all parents

Dinton Pastures / Arbour field to replace climbing wall?

Bake sale – ensure no alcohol and nuts reminder.

