

CPSA Meeting, Wednesday 7th March 2017, 8pm, Staff Room, Caversham Primary School

Matter	Sub-heading	Comments	Actions and responsibility?
Apologies		Jen Davidson, Marianne Kancsar, Kate Scott, Debbie Davis	N/A
Present		Lucie Lawrence, Helen Perry, Ruth Perry, Jo Corbett, Clemmie Marden, Kate West, Julie Guppy, Paul Davies, Emma Rogers	
Debrief	Valentines Cake Sale	£258.60	N/A
	Book Sale	£135.85	N/A
Forthcoming Events	Mothering Sunday Secrets Room Wednesday 22 nd and Thursday 23 rd March	The committee has purchased ceramic planters for the children to decorate. Kate West is contacting Tesco to try and arrange some free seeds, and ask Dee if she can come and help with the Secrets Room. This will be ok if we have a copy of her DBS check. <i>It was decided by Ruth Perry that all volunteers at CPSA events running during school hours and where parents are not attending, should have a current DBS check.</i>	
	Race Night Friday 24 th March	Currently ticket sales are poor. We are hopeful that people are planning to come but have not bought their tickets yet. Six local companies have come on board to sponsor races. A rota needs to be organised to man the tote.	

	<p>Fun Run Sunday 7th May</p>	<p>Discussed the Fun Run meeting that had been held during the previous week. The race will be run along the same format as last year. In addition, we will run a competition for 'Best Fancy Dressed' A possible staggered start was suggested. Julie Guppy agreed to set up an online sponsorship site. Emma Rogers will approach CHF to sponsor. Helen & Lucie will approach Reflex to sponsor. Clock, poles, and signage need to be finalised. General feeling is that it was well under control and that we will soon begin to publicise to parents.</p>	
	<p>Summer BBQ Saturday 1st July</p>	<p>A climbing wall has been booked and will be sponsored by Bridges Estate Agents. Bouncy Castle and inflatables are booked A meeting will be organised in due course to discuss a theme and other details.</p>	
<p>Library Bus</p>		<p>We were pleased with how the official opening of the bus and are hopeful a couple of the local papers will cover this. The wall supporting the muddy bank by the front of the bus will be built in the next week or so. Emma Barraclough and Kate W are considering purchasing cushions and a sandwich board. A separate alarm may need to be fitted, Ruth and Nicky are exploring this. A bolt is being fitted to secure the door to the playground. There is a problem with connecting the laptop to the Wi-Fi. This is being investigated.</p>	

Treasurer's Report		Lucie discussed the income and expenditure in the bank account over the last few weeks. The current balance is £6,756.49 as several payments have been made in relation to the library bus including the bus conversion, the vinyl display, the electrics and getting the site ready for the bus. Income received includes matched funding from the Christmas fun day and quiz night and the commission received from Bridges for the sale of Lucie's house.	
Succession plan		It was explained that so far no one has come forward to express an interest in taking on leadership of the CPSA in the 2017/18 academic year. Helen & Lucie will contact classes via the Reps again in the next few weeks. It was suggested that in future class reps could take on a greater role in the CPSA.	
Friends of SARP	Sunday 2 nd July	We have been offered a fundraising stall at this event. It was decided that Wheel of Fortune would be the easiest thing to organise.	
Caversham Primary Bake Off		A parent has suggested running a Bake Off for the children. The initial idea was to organise this in line with Autism Awareness Week at the end of March. Ruth thought that this was too soon, and was concerned about giving over space in school to a baking competition. It has been suggested that we could do this at the summer Sports Days. Kate West to follow up.	
Funding Crisis		We spent some time discussing the funding crisis facing the school. It has been suggested that in the coming months all profit from CPSA events should go straight to school to help provide for equipment which support the school and the education for pupils. The Chair of Governors is sending a Q&A out to parents this week in the hope that it will answer some of their questions.	
Date of the next meeting	Wednesday 26 th April		