

CPSA Meeting, Wednesday 5th October 8pm, Staff Room, Caversham Primary School

Matter	Sub-heading	Comments	Actions and responsibility?
Apologies		Jen Davidson, Julia Wilson, Paul Davies, Debbie Davis	N/A
Present		Helen Perry, Lucie Lawrence, Kate West, Kate Scott, Jo Corbett, Sue Newman, Emma Rogers, Ruth Perry, Clemmie Marden	
Debrief	Reception Parents Social Evening	55- 60 people attended and we made approx £180 from the bar.	N/A
	Second Hand Uniform Sale	£137 raised – we will have another one after Easter.	N/A
Events and Dates for the Diary	School Discos – Weds 19 th October	<p>150 Tickets sold and another reminder went out in book bags today with another reminder next week. Bridges are supplying crisps and Gary Eighteen is doing the disco.</p> <p>Years 1 and 2 probably need slightly more volunteers as the event can be overwhelming. They will get changed after school has finished and the staff will bring them and their stuff down to the hall ready for their disco at 3.30pm. Their stuff will be left on the stage outside ready for parents to collect</p> <p>Squash /Crisps and Biscuits will be provided</p>	

	<p>Quiz Night Friday 11th November</p>	<p>Tickets will be available online for people to buy for the event. The Quiz will be the usual format with approx 10 teams plus the Bar. Jo C is running the bar with Abigail and Erica. Clemmie Marden will have the signup sheet for the teachers. Doug Porter and Matt Lawrence will be hosting again and Julie Guppy is doing an emoji pop round.</p>	<p>N/A</p>
	<p>Bag2School Friday 18th November</p>	<p>After half term, so that people will hopefully have had a clear out. Charlotte Wilshire will co-ordinate.</p>	<p>N/A</p>
	<p>Christmas Secrets Room 14th/15th December</p>	<p>As per usual, children to buy gifts from the secrets room for their parents for Christmas. Payments will be via the PTA website and also payments in cash on the day.</p>	
	<p>Pantomime 18th/24th and 31st December</p>	<p>3 dates for December have been offered up for us and parents can buy tickets online. CPSA must apply for a pre-paid cash card for the CPSA to load up with the money to purchase the tickets. They can't be paid for on a credit or debit card nor with cash.</p>	
	<p>CPSA Fun Day 3rd December 2016</p>	<p>Main Hall Move refreshments into the main hall. They have previously been in the dining room but it was felt that they are slightly out of the way in there and it has an effect on takings. Cakes and refreshments will be run by Year 1. Mulled Wine and Mince Pies run by the teachers. Music – Mr Crockford's band and Mrs Wallace's recorders. Raffle will also be in the hall. Santa's Grotto – positioning? Junior Corridor was quite blocked last year with the queue. Debbie Davis and Angie are shopping for the gifts for the grotto.</p>	

		<p>Emma R's 3rd Tombola room and 2nd Games room – will also be along that corridor.</p> <p>Kate West - Infants – Face painting, Hair Braiding and Tattoos.</p> <p>Jo Corbett – Craft Room.</p> <p>Anna Waite – Games Rooms.</p> <p>Helen Porter/Sarah Lowther and Pamela Durrant – Kids Toys and books.</p> <p>Kate Scott – Raffle Prizes.</p> <p>Reception are in charge of the Hampers.</p> <p>Bottle Tombola in the conservatory.</p> <p>We also discussed: -</p> <p>Having Phoenix cards in the Craft room to allow people to browse whilst their children are doing crafts?</p> <p>Any other games for the older children? Perhaps a mini basketball or other type of game to keep the older children amused.</p>	
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Library Bus		<ul style="list-style-type: none"> • The cost of the library bus has gone up as the preferred supplier has stopped converting the buses. Cost is upwards of £30k and more like £40k. • Ruth Perry, LL and HP met “Quality Conversions” with a view to buying a cheaper second hand option where a previously used bus might be converted to a library bus instead. • HP, LL and KW are going to inspect a bus on Friday 7th October which is more in the £20k region. 	Outcome of the library bus visit?
Caversham Bag		The PTA at the Heights School had the idea of producing a re-useable “Caversham” bag to sell in the schools and local community. Not much has happened on this yet although the other interested parties are keen on the project. There is quite a lot of legwork involved and recently Tesco launched a Caversham Bag too. This matter is ongoing.	
Halloween bake sale		Friday 4 th November	
Treasurers Report		LL handed out the Treasurers Report	(for more information please see treasurer’s report)
AOB and date for next meeting		<p>Next meeting will be on 9th November 2016 in the staff room at CPS.</p> <p>LL and HP discussed a succession plan for when they plan to leave the CPISA at the end of the academic year.</p>	