

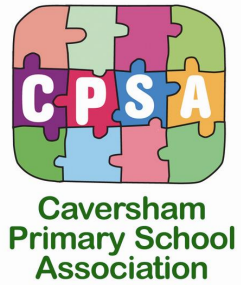


Caversham  
Primary School  
Association

# **Annual General Meeting**

## **1<sup>st</sup> February 2017**

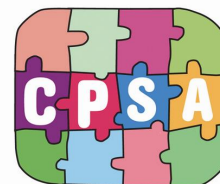
# Agenda



- Apologies
- Minutes of previous AGM from 27<sup>th</sup> January 2016
- Fundraising Events, September 2015 – August 2016
- Expenditure, September 2015 – August 2016
- Targets for 2016/2017
- Reports (Co-chairs and Head teacher)
- CPSA Trustees and Committee for 2017
- Update existing constitution (2008 version) with the new PTA Model Constitution June 2016
- Any other business
- Ratify minutes from January 2016
- Date of next AGM

# September 2015 – August 2016

## Fundraising Events



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### Christmas Term 2015

Reception evening	£255.60
2 <sup>nd</sup> hand Uniform Sale	£44.95
Discos	£498.19
Quiz Night	£1,331.45
Bag2School	£337.20 <small>(£245.60 from 14/15)</small>
Christmas Fun Day	£7,299.33
Secret's Room	£398.08
Dick Whittington Panto	£585.36 <small>(£208 from 14/15)</small>

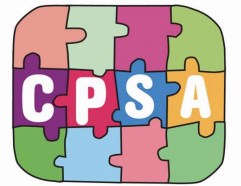
### Spring Term 2016

Valentine's C&B Sale	£696.40
Mother's Day Secrets Room	£434.33
Race Night	£1,879.44
Other: Easyfundraising – £528.84 RFC matches - £189.00 School Misc - £1479.71 Defibrillator - £12.12	

### Summer Term 2016

2 <sup>nd</sup> -hand Uniform Sale	£79.30/19.00
Fun Run	£4,484.93
Quiz Night	£1,237.26
Book Sale and Raffle	£497.20
Bag2School	£274.80
Summer BBQ	£8,082.99 <small>(£649.25 from 14/15)</small>
Sports Day	£282.48
2 Ice Lolly Sales	£350.41 <small>(£350 from 14/15)</small>

# Total Funds Raised



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**£32,622.90**

# Expenditure

## September 2015 – August 2016



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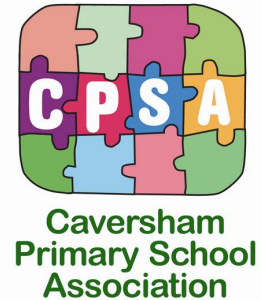
<b>Capital Projects</b>	Minibus Annual Lease (£3,600)	Reception Canopy (£17,102)		
<b>Annual Activity Days</b>	Greek Day (£350)	Viking Day (£662)	Great Fire of London Day (£513)	
<b>Equipment</b>	iPads and Keyboards (£10,769.24)	Y6 Dictionaries (£167.70)	Y1 Outdoor/ Sensory Equip (£561.81)	Litter pickers (£79.92)
<b>Commitments</b>	Minibus (£3,600)	Library Bus (£30,000)		

Other expenditure: ~ £1,134.44 (Christmas Parties, Leavers' Disco, Running Costs including PTA UK Subscription and PTA Events subscription)

Balance carried forward as at 1<sup>st</sup> September 2015 – £27,020.11

Balance carried forward as at 1<sup>st</sup> September 2016 – £24,435.80

# Targets for September 2016/2017



- The money raised from 2015/16 has already paid for the purchase of the library bus, the minibus lease (instalment 4 of 5), the Greek Day and the purchase of some new playground bins. Total costs – £19,314.98
- Funds for the coming year will pay for the fitting out of the library bus and its setting up costs and other school equipment.
- As always, funds will be available for the Activity Days, Christmas Disco, Leavers' Disco, Yr 6 Dictionaries.

## Fundraising events in Christmas term 2016:

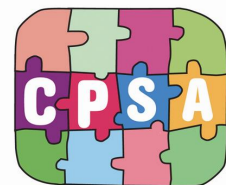
- Back to School Disco (£1,760.00)
- Reception Social Evening (£178.77)
- 2<sup>nd</sup>-hand Uniform Sale (£141.40)
- Discos for Yrs 1/2, 3/4 & 5/6 (£593.10)
- Bonfire Bake Sale (£275.25)
- Quiz Night (£1,021.12)
- Bag2School (£259.60)
- Christmas Fun Day (£7,841.01)
- Secrets Room (£322.88)
- Snow White Pantomime (£1,499.20)

**Total = £13,892.33**

## Events currently planned for the Spring and Summer terms 2017:

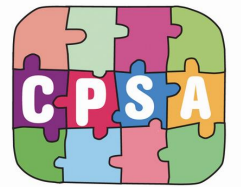
- Valentines Bake Sale
- Mothering Sunday Secrets Room
- Race Night
- 2<sup>nd</sup> Hand Uniform Sale
- Fun Run
- Bag2School
- Summer BBQ

Ongoing activities: 2<sup>nd</sup>-hand uniform sales, Bag2School, cake sales, ice lolly sales, commission on tickets to Reading football games, Easyfundraising, etc.



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# Co-chairs' Report



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# Head-teacher's Report



# CPSA Trustees and Committee 2017/2018

Several of us have decided to stand down as trustees from the CPSA. We are currently putting together a succession plan.

## Trustees

- Kate Scott
- Julie Guppy

## Trustees stepping down but staying on committee

- Lucie Lawrence (21.7.17)
- Helen Perry (21.7.17)
- Kate West (21.7.17)

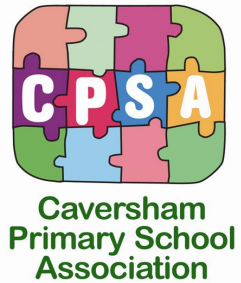
## Trustees stepping down and leaving committee

- Jen Davidson (asap)
- Sue Newman (asap)

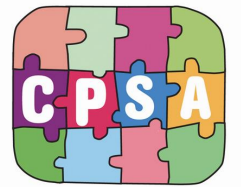
## Committee Members

- Ruth Perry
- Clemmy Marden
- Jo Corbett
- Paul Davies
- Debbie Davis
- Gareth Eighteen
- Melvyn Hayden
- Mariann Kancsar
- Emma Rogers
- Fiona Pringle
- Julia Wilson
- Cath Short

# Constitution

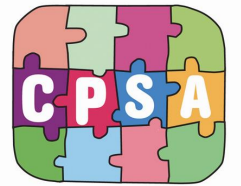


- Our existing constitution (2008 version) needs to be updated with the new PTA Model Constitution June 2016.
- The decision to adopt this constitution should be recorded in the minutes of this meeting and the statement on the reverse of the constitution completed by the Chair of this meeting which also needs to be countersigned by a witness.



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**Any Other Business**



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**Please can we ratify the minutes from the  
last AGM in February 2016**

**Date of next CPSA Meeting:  
Wednesday 8<sup>th</sup> March 2017**

**Date of Next AGM:  
Wednesday 31<sup>st</sup> January 2018**