

CPSA MEETING

WEDNESDAY 4th NOVEMBER 2015

NOTES

Present:

Jo Corbett	Julie Guppy
Kate West	Mariann Kancsar
Angie Anfield	Ruth Perry
Helen Perry	Clemmy Marden
Lucie Lawrence	Emma Rogers
Sue Newman	Kristen Biles
Paul Davies	

Apologies: Debbie Davis, Caroline Gratrix, Colette Vance

1. Review of actions from the last meeting (16th September 2015): see below, p.3.

2. Debrief

- *Reception Social Evening:* well-attended (65 people) and well-received, taking £200–£300.
- *Discos:* also well-received, although some of the younger ones found the music a bit loud. Next time, it would be useful to have more helpers. £500 was raised through ticket sales. Costs included hiring disco lights (£50), biscuits and squash; Bridges covered the cost of the crisps.

There was support in the room for buying a set of lights, for use at the three discos each year as well as at productions, etc., instead of hiring each time. The cost is likely to be around £350. Helen to investigate. (Action 1/5)

3. Canopy for Reception outdoor play area

The canopy went up over half-term. It looks great and gives a large covered space for the children to play in. It's also longer than originally ordered, at no extra cost to ourselves.

Miss Jones is organizing another 'Miracle Morning', when Reception parents will be asked to volunteer a bit of time to paint fences and spruce things up a bit.

4. Defibrillator

Thanks to an extremely generous donation from a parent, the school has been able to purchase a defibrillator – to be installed in the main reception and thus readily accessible between 8am and 6pm, for use by the school and public. Three staff members will be trained to use it, and it's expected to be in use from early December. Helen/Lucie to seek advice from the ambulance service about how best to let the local community know that it is there. (Action 2/5)

5. Road-safety banner

Sponsored by Bridges. Two competition winners have been selected and the designs are currently being prepared.

6. Events and dates for Term 2

- **Second-hand uniform sale** (Tuesday 10th November)
- **Quiz night** (Friday 13th November): currently 68 tickets sold, so not yet at capacity. Helpers are required for running the bar – on which we'll have a collection box for Children in Need.
- **Bags2School** (Friday 20th November): the bags have arrived and will be distributed to parents later this week.

- **Secrets room** (Tuesday 15th and Wednesday 16th December, 1–3pm): to be publicized after the Christmas Fun Day. Mrs Perry suggested offering presents at a range of costs – perhaps £1.50 and £3 – as they do at Emmer Green. To be considered.

7. Christmas Fun Day (Saturday 5th December)

Preparations are well underway. Helen and Lucie gave an update on who's doing what, and on which stalls will be in which rooms. Key points include:

- Caversham Solicitors have agreed to sponsor the mulled wine stall.
- New this year, the hall will have a 'Christmas-market' feel, including a stand selling wreaths, a representative from Phoenix Trading, the 'Snow' man and the school shop, selling (among other things) the new cookbooks.
- The recorder group will be playing towards the start of the afternoon, and it's also hoped that there will be some carol singing.

8. Reading Football tickets

Raised £56 last term from 53 tickets sold – CPSA receives £1 per ticket and £2 if more than 50 tickets are sold.

Upcoming matches include Brentford (Monday 28th December), Burnley (Saturday 13th February) and Preston North End (Saturday 30th April).

9. Events and dates for the Spring Term

- **Race night** (Friday 11th March): Helen and Lucie plan to combine this with a real-ale night, hopefully involving local breweries.
- **Valentine's cake sale** (Friday 12th February)
- **Fun run** (start of summer term, date tbc): the Highdown Dash – a 2K and 5K community fun run for children and adults – didn't run last year, but it was felt that it would be good to resurrect it, perhaps as a joint venture between Caversham Primary and Highdown. Extra revenue, besides entrance fees, could be raised by selling butties, cakes, teas & coffees, etc. Angie agreed to follow this up with a contact on the Highdown PTA. (Action 3/5)

10. Treasurer's report

£28,705 in the bank, with commitments of £17,002 (Reception canopy), £3,600 (minibus hire), £200 (Y6 dictionaries) and upcoming Greek Day.

11. 2016 Wish List

Mrs Perry presented the following 'Pupils' wish list', to be discussed in more detail at the next meeting when it's known how much is in the bank post-Christmas Fun Day.

Y2 Great Fire of London day	£600	
Y3 Viking day	£500	
Y6 Greek day	£500	
Xmas disco	£200	
Y6 Leavers' party	£200	
Y6 dictionaries	£200	
Minibus n(3 rd year payment)	£3,600 (ongoing, 5 years)	
Y1 outdoor play equipment	£500	
Mathletics	£2,500 (annual fee)	Paid for this year by parents following a 'times-tableathon'. It was felt that this would be a good way to cover the cost next year also.
iPads for Y1–3	£300 each = c.£9,000	
Wireless keyboards for iPads	£9.99 each = £300 for a class set	

Sensory-circuits equipment £250
 Playground bins/planters/
 litter jackets & pickers £750

TOTAL £19,400

12. Any other business and date for next meeting

Next meeting – Wednesday 13th January, 8pm in the Grosvenor

AGM – Wednesday 27th January

ACTION LIST:

1/5	Helen	Investigate the cost of buying disco lights	Ongoing
2/5	Helen/Lucie	Communicate with local community about the defibrillator	Ongoing
3/5	Angie	Speak to Highdown PTA about the Highdown Dash	Ongoing
1/1	Kristen	Investigate costs of CPSA ‘thank you’ cards and organize artwork competition	Letter prepared, ready to send out at an appropriate time
4/2	Sue	Check that the Viking and Great Fire of London days have been paid for	Closed
1/4	Helen	Find a volunteer/volunteers to run the Fun Day raffle	Closed
2/4	Lucie & Julie	Speak to Bridges and Caversham Solicitors re. possible donations to the Raffle/Fun Day	Closed
3/4	Grotto team	Book Father Christmas (x3)!	Closed

FUTURE DATES:

10 Nov	Second-hand uniform sale	Adele Barnett-Ward
13 Nov	Quiz night	Lucie/Helen
20 Nov	Bags2School	Charlotte Wilshire
5 Dec	Christmas Fun Day	Lucie/Helen
20 & 27 Dec	Pantomime trip	Fiona Pringle
12 Feb	Cake sale	Tbc
11 Mar	Race night	Tbc
Tbc	Highdown Dash/Fun Run	Tbc