

CPSA MEETING

WEDNESDAY 13th JANUARY 2016

NOTES

Present:

Helen Perry	Kate West
Jo Corbett	Sue Newman
Lucie Lawrence	Emma Rogers
Kristen Biles	Debbie Davis
Ruth Perry	Paul Davies

Apologies: Angie Anfield, Clemmy Marden, Fiona Pringle, Julie Guppy

1. **Review of actions from the last meeting** (4th November 2015): see below, p.2.

2. Debrief

- **Quiz night:** an enjoyable night, well-attended – made **£1,494.18**.
- **Christmas Fun Day:** a successful and enjoyable day, with a total profit of **£6,986.23**. The long tables in the hall worked well and would be worth doing again. Changes to consider next year: Grotto in the Juniors' corridor instead of in the Y2 rooms (for less crowding in the corridors); we may have sold more mulled wine if the stall were nearer the entrance to the hall; and add a second games room to help keep children entertained.
- **Christmas Secrets Room:** made **£358**. Very popular with the children and gifts were well-received. However, the uptake was far more than expected – only c.50% of children booked in advance – which added to stress levels (!) and meant that stock needed to be topped up. Next time we will make pre-booking (and pre-payment) obligatory.

3. Defibrillator

The defibrillator has been installed near the school entrance. Three members of staff have been trained how to use it, although in case of emergency outside of school hours, it may also be used by persons without training. We have notified the South Central Ambulance Service. Information also needs to be sent to Balmore Park, Priory Avenue and Emmer Green surgeries; Caversham Library; and CADRA, WADRA and EGRA. (*Action 1/6*)

4. Events and dates for the spring and summer terms

- **CPSA AGM:** Wednesday 27th January, 8pm. An invite will go out to all parents later this week.
- **Valentines Café and Bake Sale:** Friday 12th February. As this is the same day as the open afternoon for parents (2–3pm), we'll set up in the hall from 2pm and then move outside after school finishes, when the hall is used for street dance. Kristen suggested that we invite class reps to help rally bakers and helpers on the day.
- **Mothering Sunday/Special lady gifts** (name tbc): Wednesday 2nd and Thursday 3rd March. To be advertised the week before half term – tickets available to purchase from www.pta-events.co.uk/cpsa.
- **Real Ale Race Night:** Friday 11th March. Lucie outlined for us what happens at a 'Race Night'. Some will be familiar with the format but not all – can the event organizer provide some promo material to give parents a flavour of what happens? (*Action 2/6*). Helen and Lucie have set up a meeting with Loddon Brewery, and Debbie suggested that they might additionally speak to the Hop Back Brewery (www.hopback.co.uk), who sell through the Hop Leaf pub on Southampton Street. (Wine/prosecco will be available too) Helen and Lucie will also approach Bridges and Caversham Solicitors, among others, about sponsorship options, and talk to River Spice about supplying curry for the interval. Change bags will be required on the night; Sue can loan a draught lager machine, if useful.

- **Fun run:** Sunday 24th April (same day as the London Marathon). Still in the early stages of planning. Venue tbc – look into Highdown, or perhaps Mapledurham House? Sue agreed to talk to Sue Bryant, who organized the last Highdown Dash (*Action 3/6*). The event might include a 2K and 5K race, open to children and their families/friends, with other attractions such as a group warm-up, refreshments, bouncy castle and goody bags. There would be a fee to take part (tbc) as well as the option to raise money for the CPSA through sponsorship. It would be good to have advice from a few parents who take part in charity runs – and if they would be happy to help organize, all the better!
- **Quiz night:** Friday 20th May.
- **Summer BBQ:** Saturday 2nd July. Kate suggested that we might have a Carnival theme this year, to tie-in with the Rio Olympics.
- **Bag2school** and **second-hand uniform sale** (tbc)

5. Reading football tickets

Sold 27 tickets (£27) for the Brentford match in December. Next matches: Burnley (Saturday 13th February) and Preston North End (Saturday 30th April).

6. AOB and date for next meeting

Hexagon pantomime 2016, Snow White: Fiona has made provisional bookings for the 18th, 24th and 31st December.
Next meeting: Wednesday 2nd March.

ACTION LIST:

1/1	Kristen	Investigate costs of CPSA 'thank you' cards and organize artwork competition	Letter ready to send out at an appropriate time
3/5	Angie	Speak to Highdown PTA about the Highdown Dash	Coordinate with Sue – see below, Action 3/6
1/6	Helen/ Lucie	Notify local groups named above about the school's defibrillator	Ongoing
2/6	Lucie	Ask the Race Night organizer for some promo material and circulate to parents (on Facebook, etc.)	Ongoing
3/6	Sue	Speak to Sue Bryant about our plans for a Fun Run	Ongoing
1/5	Helen	Investigate the cost of buying disco lights	Closed (purchased for £330, and used already at the Xmas discos)
2/5	Helen/ Lucie	Communicate with local community about the defibrillator	Closed

FUTURE DATES:

Date	Event	Organized by ...
Wed 27 th Jan	CPSA AGM	
Fri 12 th Feb	Valentine's Café and Bake Sale	
Wed 2 nd & Thur 3 rd Mar	Mothering Sunday Secrets Room	
Fri 11 th Mar	Real Ale Race Night	
Sun 24 th Apr	Fun Run	
Fri 20 th May	Quiz Night	
Sat 2 nd July	Summer BBQ	