

CPSA MEETING
WEDNESDAY 17th JUNE 2015
NOTES

Present:

Helen Perry – Chair	Clare Jones
Lucie Lawrence – Chair	Paul Davies
Kate West – Vice chair	
Sue Newman – Treasurer	
Kristen Biles – Secretary	
Ruth Perry – Head teacher	
Jo Corbett	

1. Apologies

Debbie Evans, Debbie Davis

2. Summer BBQ, 4th July

Helen and Lucie reported on how plans for the event are progressing. Key matters discussed/noted include:

- Ticket sales are slow but solid – currently 102 adults against a total of c.400 last year. Booking tickets via the PTA website is working well. It was decided that we wouldn't open up the event to friends and wider family, mainly as there's unlikely to be the capacity to do this.
- The two simulators will be paid for by Caversham Solicitors and WSP group. Bridges will be sponsoring the inflatables and will be present at the event, handing out balloons.
- A question was raised about the ownership of the coconut shy, which casts doubt on whether it will be available this year. Kate offered to follow this up. (*Action 1/1*)
- The Reading Rockets will be attending, with the Y6 cheerleaders doing a display 5.30pm. Beccy and Dave will be playing 7–8pm.
- There will be three lots of matched funding to boost this year's profits.

3. Sports Days, 8th and 9th July

Julie and Jo will run the refreshments at the Infants sports day; volunteers remain to be found for the Juniors event. Kristen will do the purchasing for both days (including the children's biscuits, squash and ice pops). The refreshments stand will be outside the kitchens, as last year.

4. Leavers' disco, Thursday 23rd July

Four parent helpers are required; a few teachers will also be attending.

5. New canopy for the Reception outside area

The company Canopies UK have been into school to discuss with the Reception teachers, Helen and Lucie the options for a new canopy in the Reception outdoor area. The canopy that best meets the school's requirements is 13.5m x 4m and will cost £17,000. It is moveable, should that be necessary, and comes with a 10-year guarantee and 25-year life expectancy. After some discussion about the

cost, and consideration of funds available, those present voted to go ahead with the construction of this canopy over the summer.

6. Events and dates for the autumn term

- Second-hand uniform sale: Date tbc (Adele Barnett-Ward)
- Friday 2nd October: Reception parents' evening
- Thursday 22nd October: joint discos for Years 1/2, 3/4 and 5/6
- Friday 13th November: quiz night
- Friday 20th November: Bags2School
- Saturday 5th December: Christmas Fun Day

7. Painting the school railings

Parent volunteers will be invited to assist AJ in painting the school's railings on Saturday 18th July (weather-permitting).

8. Ice-lolly sales

There will be an ice-lolly sale in the playground this Friday, 19th June, and another at the end of term.

9. Football tickets (coordinated by Melvyn Hayden)

As previously agreed, to drum up interest in the scheme in advance of the next season, a letter will be sent to all parents explaining how the scheme works, and clarifying that tickets can also be bought for friends and other family members (*Action 2*). We also need to look into how the ticket money is handled, so that it can be tracked in the CPSA account (*Action 3*).

10. AOB and date of next meeting

Panto tickets (20th and 27th December) will be made available to buy via the PTA website after the Summer BBQ, at £16 per ticket.

An update about the 100 Club will be given at the next meeting (*Action 4*).

CPSA drinks: Wednesday 15th July.

Next meeting: Wednesday 16th September.

ACTION LIST

<i>Action no.</i>	<i>Who by</i>	<i>Action</i>	<i>Status</i>
1/1	Kristen	Investigate costs of CPSA 'thank you' cards and organize artwork competition	Ongoing – for Autumn term
4/1	Chairs	Film nights: set dates	ongoing
4/2	Sue	Check that the Viking and Great Fire of London days have been paid for	ongoing
1/3	Kate	Follow-up discussion about the coconut shy	ongoing
2/3	Melvyn	Draft letter to go out to the school re. the football scheme, for the start of the next season	ongoing
3/3	Sue	Devise a system for tracking football money in the CPSA account	ongoing
4/3	Kate	Update on the 100 Club	ongoing

FUTURE DATES

23 July	Leavers' disco	Gareth Eighteen	
tbc	Second-hand uniform sale	Adele Barnett-Ward	
tbc	Film nights	Tbc	
2 Oct	Reception parents evening	Tbc	
22 Oct	Discos, years 1-6	Gareth Eighteen	
13 Nov	Quiz night	Tbc	
20 Nov	Bags2School	Charlotte Wilshire	
5 Dec	Christmas Fun Day	Chairs	
20 & 27 Dec	Pantomime trip	Fiona Pringle	
Feb/Mar 2016	Race night?	Tbc	